



ADDENDUM NO.1

RE: REQUEST FOR EXPRESSION OF INTEREST(EOI) FOR SELECTION OF AN ARCHITECTURAL FIRM/CONSULTANCY FIRM THROUGH AN ARCHITECTURAL DESIGN COMPETITION FOR THE PROPOSED STUDENTS EXPERIENCE CENTRE AT UNIVERSITY OF GHANA, LEGON UNDER THE 75TH ANNIVERSARY LEGACY PROJECT

Reference is made to the Expression of Interest advertisement on the Selection of An Architectural Firm /Consultancy firm through an Architectural Design Competition for The Proposed Students Experience Centre at University of Ghana, Legon under the 75th Anniversary Legacy Project which appeared in the Daily Graphic newspaper on 20th March, 2024.

We wish to inform all prospective Architectural firms/Consultancy firm that, the closing date for the submission has been extended from **4th April, 2024** to **Thursday, 18th April, 2024 at 1: 00 pm.**

All other information remains unchanged as detailed below:

1. BACKGROUND:

As part of the University’s commitment and vision “to create a culture that promotes research, teaching and learning, administrative processes and extension activities driven by technology and anchored in humanism”, the University of Ghana as part of the 75th anniversary celebration has developed a legacy project, which is one of the pathways to achieve key elements of this vision.

This initiative seeks to achieve technology and innovation, holistic support services, enhanced academic experience, entrepreneurship and business incubation, community building and social interaction.

The University wishes to select an Architectural firm /Consultancy firm to design the proposed Student Experience Centre for the University of Ghana, Legon.

The range of services and facilities that the Student Experience Centre will provide to enhance the overall student experience include the following:

- Consolidated Agricultural and Technology Space
- Offices/Meeting Rooms
- Innovation and Incubation Hub
- Leadership Training Centre
- Working Space for Student Entrepreneurs

- Conference Centre
- Alumni Ball Room
- Restaurants and Cafeteria
- Bookshop
- Student Hot Spot Comfort Zones
- Student Clinic, Etc.

2. CONTEXT:

- A. The University of Ghana is inviting registered Architectural firms / Consultancy firms interested in taking part in an architectural design competition for the Proposed Students Experience Centre (UG @ 75 Legacy Project) leading to the Selection of a winning scheme to be constructed at the University of Ghana, Legon.
- B. The shortlisted Architectural firms /Consultancy firms will be engaged to participate in an architectural design competition based on Ghana Institute of Architects (GIA) Architectural Design Competition Guidelines for clients.
- C. The University of Ghana is inviting registered Architectural firms / Consultancy firms in Ghana who are interested to participate in the competition to enable the University to select a design for the proposed “Student Experience Center”. The competition would be supervised by the Ghana Institute of Architects (G.I.A).

3. THE EXPRESSION OF INTEREST(EOI) PROCESS:

The EOI is the first stage of the selection process. The objective of the EOI process is to identify and shortlist Architectural firms / Consultancy firms that are interested in participating in an Architectural design competition and have the requisite capability and experience in similar projects.

Please note that, this is not an invitation to design the proposed Student Experience Centre.

Only qualified and shortlisted firms will be invited to submit further information. University of Ghana is not committed contractually in any way to those applicants whose applications are accepted. The issuing of this request for Expression of Interest does not in any way commit or otherwise oblige the University.

4. QUALIFICATION REQUIREMENTS:

NB: This is applicable to only Ghanaian registered “Architectural firms/Consultancy firms”.

Interested Architectural firms / Consultancy firms should provide the following information demonstrating that they have the required qualifications and relevant experience to provide the service.

- a) Valid Certificate of Registration of Firm with evidence of renewal at the Office of the Registrar of Companies, Ghana.
- b) Organizational chart with list of Board of Directors
- c) List of Beneficial Owners
- d) Valid Tax Clearance Certificate (valid up to date of submission or beyond)
- e) VAT Registration Certificate
- f) Valid SSNIT Clearance Certificate (valid up to date of submission or beyond)
- g) Valid Registration certificate from The Ghana Institution of Architects
- h) Evidence of registration with Public Procurement Authority
- i) Evidence of good standing with Architects Registration Council of Ghana as of 18th April, 2024.
- j) Relevant Experience of the team comprising Architects, Civil/Structural Engineers, Quantity Surveyors, Mechanical, Electrical, Plumbing and Fire Engineers.
- k) Evidence of good standing of the allied professionals with their professional bodies and regulators.
- l) Evidence of similar work done

To qualify for shortlisting, it is mandatory that firms submit the above requirements with their EOI document. Failure will constitute grounds for rejection. Firms will be selected in accordance with the procedures set out in the Public Procurement Act, 2003 (Act 663), as amended, of the Republic of Ghana.

5. ENQUIRIES:

Should you require any further clarifications, please contact the following:

- a. Contact number: 0207864054
Email: pabalansah@ug.edu.gh
- b. Contact number: 020-1948075
Email: ugat75@ug.edu.gh

6. DEADLINE FOR SUBMISSION OF EOI:

Interested firms may submit their Expression of interests document not later than **1:00 pm on Thursday, 18th April, 2024** to:

**UNIVERSITY OF GHANA
LOGISTICS DIRECTORATE,
OLD WACCI OFFICE NEAR BIOTECHNOLOGY CENTRE
LEGON CAMPUS**

SIGNED :

**REGISTRAR
UNIVERSITY OF GHANA
LEGON**

