

VACANCIES FOR NATIONAL SERVICE PERSONNEL FOR THE 2024/2025 ACADEMIC YEAR - INSTITUTE OF APPLIED SCIENCE AND TECHNOLOGY (IAST), UNIVERSITY OF GHANA

The Institute of Applied Science and Technology (IAST), College of Basic and Applied Sciences, requires the services of National Service Personnel for the 2024/2025 academic year. The selected candidates will provide support to the Institute in the following areas:

1. Administrative support
2. ICT support (Preferred academic background: **Computer Science**)
3. Greenhouse support (Preferred academic background: **Agricultural Science**)
4. Nutrition and Food Science

CRITERIA FOR SELECTION

- Expecting to graduate with at least Second Class Honours
- Competent in MS Office suite (Knowledge of website design and graphic design is an advantage for the I.T support)
- Good writing and editing skills
- Ability to work in a challenging environment
- Good communications skills
- Team player with creativity, initiative, ambition, and drive
- Applicants (especially females) with a background in Computer Science, Nutrition and Food Science, Agricultural Science, and Business Administration are encouraged to apply.

Interested final year students should submit the following via email to iast@ug.edu.gh or submit a hardcopy of the documents to:

**The Administrator
Institute of Applied Science and Technology
Room D1 Old Chemistry Building**

- Application letter indicating your Area of interest
- One-page curriculum vitae
- Copy of transcript
- Copy of student ID card
- NSS Pin and Number

DEADLINE FOR SUBMISSION: All applications must reach IAST by **Friday, June 28, 2024**, at 5:00 pm.

Please note that the application deadline will be strictly observed. Only short-listed applicants will be contacted.

Thank you.