

**UNIVERSITY OF GHANA, LEGON
SCHOOL OF GRADUATE STUDIES**

GRADUATE ADMISSIONS FOR THE 2025/2026 ACADEMIC YEAR

GENERAL ENTRY REQUIREMENTS FOR ALL PROGRAMMES

It is announced for the information of prospective applicants and the general public that the School of Graduate Studies is offering a number of Masters and PhD programmes for the 2025/2026 Academic Year. For information about the accredited programmes offered by the colleges, please visit the respective schools' websites within the relevant Colleges as follows: College of Humanities (<https://coh.ug.edu.gh>); College of Education (<https://coe.ug.edu.gh>); College of Health Sciences (<https://chs.ug.edu.gh>); and College of Basic and Applied Sciences (<https://cbas.ug.edu.gh>).

Masters Programmes

- A good first degree, preferably second class lower or better (or a final grade point average of at least 2.0), in a relevant field of study at the University of Ghana or any recognised/accredited University. Applicants with third class may be considered for admission based on work experience and/or other qualifications.

For more details in respect of **Admission requirements**, applicants are advised to contact the various Departments/Schools/Institutes/Centres for information on the various programmes.

- For purposes of assessing an applicant's eligibility, he/she may be required to take an entrance examination and/or interview at the Department/Institute/School/Centre.
- For some academic units, applicants may be admitted into the MA/MSc programme at the first instance. Students who obtain an average of B+ or better in the first semester examinations may be upgraded to the MPhil programme upon recommendation by the Head of Department in consultation with the Graduate Studies Committee of his/her Department.

Ph.D. Programmes

Applicants may apply for a Ph.D. programme with a Masters degree or a very good first degree.

Applicants applying with Masters Degree

- Applicants with relevant Masters degree from the University of Ghana or any recognised/accredited University may apply for a Ph.D. programme.

- ***Applicants applying with first degree***

Applicants with a very good first degree from the University of Ghana or any recognised/accredited University may apply for a PhD programme. Such applicants, upon

admission, shall be required to take first year courses of the Masters (Level 600) programme in their respective departments. They shall be required to pass all examinations in the courses. On successful completion of the Level 600 courses and depending on their performance, they will progress to the four-year Ph.D. programme, which begins with Level 700 courses in the first year of the Ph.D. programme.

All Ph.D. programmes in the University are now fee-paying and with the following durations:

- Full-Time - Four (4) years
- Part-Time - Six (6) years

HOW TO APPLY

GHANAIAN APPLICANTS

University of Ghana application e-vouchers can be obtained by **Ghanaian applicants** for **GHS220.00** at the following banks: **Zenith Bank, Universal Merchant Bank, Access Bank, Ecobank, Republic Bank, Agricultural Development Bank, Consolidated Bank Ghana, GCB Bank, First Atlantic Bank and Fidelity Bank**. Applicants should carefully follow the instructions on the voucher when completing the online application form.

Applicants should use the link below:

<https://apply.ug.edu.gh/admissions/graduate/login>

INTERNATIONAL APPLICANTS AND GHANAIS APPLYING FROM ABROAD

This category of applicants should use the following link to access the online application form for completion and submission:

<https://apply.ug.edu.gh/admissions/igraduate/login>

Applicants are expected to pay to the University, a non-refundable application processing fee of US\$110.00.

Payments for the following categories should be made as indicated below:

- Account Name: University of Ghana Fees Collection (FOREX) – For payments in Ghana
- Account Name: University of Ghana Fees Collection (FOREIGN) – For payments outside Ghana
Account No.: 0161094409780403; Swift Code: ECOCGHAC

The third payment option is-

- The Secure online payment platform using Visa Card and MasterCard. The link is <https://www.ug.edu.gh/ugpay>

The pay-in-slips together with applicants' **certificates and transcripts** should be scanned and attached to the application form before submission. The transcript should be scanned into **one PDF** document and attached to the application.

Note that no application will be processed without proof- of - payment of the fees.

APPLICATION FEES

Cost of E-voucher

Ghanaians

GHS220.00

International Applicants and Ghanaians applying from abroad **US\$ 110.00**

All further enquiries should be sent to the addresses below:

The School Administrator
School of Graduate Studies
University of Ghana
Legon.

E-Mail: sgs@ug.edu.gh or sgsadmissions@ug.edu.gh

Telephone Number: 0201492545

As part of the application process:

- Applicants are required to scan and attach copies of their bachelor's degree certificates and transcripts in PDF format.
- Applicants who are University of Ghana graduates must scan and attach only their bachelor's degree certificates.
- All applicants who graduated from the University of Ghana from 1996 to date should indicate their correct 'STUDENT IDENTITY NUMBERS' before submission.
- All applicants must provide details of three referees.

NOTE:

- i) The names provided on the application portal must correspond with those on certificates and transcript
- ii) Where the applicant's name has changed or is different from that on the certificate and transcript, a Gazette must be provided.
- iii) Where the arrangement or spelling of names has changed, an affidavit must be provided.

APPLICANTS MUST ENSURE THAT THEIR ON-LINE APPLICATIONS ARE CORRECTLY FILLED AND RECEIPT ACKNOWLEDGED ON SUBMISSION. APPLICANTS MUST ENSURE THAT CORRECT ADDRESSES AND TELEPHONE NUMBERS ARE PROVIDED. THEY MUST PRINT AND KEEP COPIES OF THE APPLICATION MATERIALS SUBMITTED ONLINE. APPLICANTS SHOULD ALSO SAFELY KEEP THEIR VOUCHERS AS THE SERIAL ID AND PINS STATED THEREON WOULD BE NEEDED FOR ACCESSING THE ADMISSION LETTERS.

APPLICATION DEADLINE

THE DEADLINE FOR SUBMISSION OF ON-LINE APPLICATIONS FOR ALL PROGRAMMES UNDER THIS ARRANGEMENT IS MONDAY, JUNE 30, 2025.

Kindly note this deadline and adhere strictly to it.

**This advertisement can be found under ‘Admission’ at the University of Ghana website:
www.ug.edu.gh and www.sgs.ug.edu.gh**

REGISTRAR