**RESEARCH AND INNOVATION DIRECTORATE**

**RECRUITMENT OF NATIONAL SERVICE PERSONNEL**

**2025/2026 ACADEMIC YEAR**

The Research and Innovation Directorate (RID), University of Ghana, requires the services of National Service Personnel for the 2025/ 2026 academic year.

* Are you registering for National Service this year (2025)?
* Do you possess any of the following skills/knowledge: writing, communication, accounting, statistics, economics, graphic designing, photography or I.T?
* Join UG-RID for a great National Service experience.

At RID, you will have the opportunity to join us in any of our functional/ operational areas:

* Capacity Building and Research Performance (CaBReP)
* Human And Animal Ethics Services (HARES)
* Grants Management and Research Support (GMRS)
* Publications, Dissemination & Translation (PDT)
* Technology Transfer, Commercialisation & Intellectual Property (TTCIP)
* Administration
* Accounting
* I.T

**Interested persons should complete this form:** <https://forms.gle/NtzAoh8oY3MaUUud8>

**APPLICATION DOCUMENTS**

* Academic Transcript
* Passport Picture

**Applicants will be engaged in a brief interaction for selection.**

**Application Deadline: Friday, June 13, 2025**

Dear Madam,

We would be grateful if you could publish the advertisement below on the UG website and through the intranet, for the information of final year students and staff.

Unit:**Research and Innovation Directorate (RID)**

Required Application Documents: **Transcript | Passport Picture**

Deadline:**Friday, June 13, 2025**

Thank you.

***Assistant Registrar***

**CRITERIA FOR SELECTION**

Interested candidates should: -

have good communication and writing skills

be proactive

have strong skills in Microsoft Office suite

have good interpersonal skills, and enjoy working in teams. - display an appreciable level of self-motivation. - be customer service oriented. - be a critical thinker with outstanding analytical and problem-solving skills. - show innovativeness with a passion for excellence. - be willing to go the extra mile. Candidates with the following skills would have an advantage. Graphic designing Background in Archival studies Ability to speak French fluently Data/business analytics Proven marketing / sales skills or training