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# VACANCIES FOR NATIONAL SERVICE PERSONNEL FOR 2025/2026 ACADEMIC YEAR

The Nutrition and Sustainable Agri-food Collaborative (UG NKABOM) invites applications from interested final year students who wish to undertake their National Service for the 2025/2026 academic year as Administrative Assistants, Field Assistants, M&E Assistant, Food Systems Assistants and Public Relations/ Communication Officer.

# CRITERIA FOR SELECTION

* + Academic Background: Business Administration/ Nutrition/ Agriculture/ Project Management/ Public Health/ Communications Studies/Public Relations/Facility Management or related programmes
  + Expecting to graduate with at least Second Class Honours
  + Competent in MS Office tools (MS Word, Excel, Access and Suite)
  + Ability to cover events/programmes for the website
  + Possess excellent writing and proof reading skills
  + Ability to work in a challenging environment
  + Good communications skills
  + Team player with creativity, initiative, ambition and confidence
  + Ability to increase the College’s overall visibility

Interested final year students should submit the following via email to [mcfnkabom@ug.edu.gh](mailto:mcfnkabom@ug.edu.gh) or submit a hardcopy of the documents to the address below:

* + Application letter indicating your Area of interest
  + One-page curriculum vitae
  + Copy of transcript
  + Copy of student ID card
  + NSS Pin and Number

**The Administrator**

**UG NKABOM Collaborative**

**Sports Directorate**

**University of Ghana**

**Legon**

**DEADLINE FOR SUBMISSION:** All applications must reach the Registrar by **Friday, 30th May, 2024**, at 4:00 pm.

Thank you.

Yours faithfully,

Prof. Richmond Aryeetey

**PL, Nutrition and Sustainable Agri-food Collaborative**