**VACANCY FOR PROSPECTIVE NATIONAL SERVICE PERSONNEL 2025/2026** **SERVICE YEAR**

**The Office of Students with Special Needs, University of Ghana is seeking to recruit National Service Personnel for the 2025/2026 academic year.**

**Successful candidates will assist in areas of Note-taking, Administrative support, and assisting Resource Personnel.**

**Candidates interested in applying for the position(s) should satisfy the following requirements:**

1. Academic background – Social work, Special Education, Occupational Therapy, Disability Studies, Information Studies, Psychology, and Administration.
2. Ability to work in a challenging environment
3. Ability to manage and withstand pressure from work
4. Good communication (customer service)
5. **Good behavior and moral**

**Applicants should submit hard copies of the under-listed document to the Center for Disability Studies and Advocacy.**

1.     Application Letter

2.   Current transcript of Academic Record.   
3.     Current curriculum vitae   
4.   NSS Pin and Number

**DEADLINE FOR SUBMISSION**: Friday, 30th June 2025, at 5:00 pm.

Please note that the application deadline will be strictly observed.

Only short-listed applicants will be contacted.