

UNIVERSITY OF GHANA, LEGON

SCHOOL OF GRADUATE STUDIES

GRADUATE ADMISSIONS FOR THE 2024-2025 ACADEMIC YEAR

GENERAL ENTRY REQUIREMENTS FOR ALL PROGRAMMES

It is announced for the information of prospective applicants and the general public that the School of Graduate Studies is offering a number of Master's and PhD programmes for the 2024-2025 Academic Year. For the accredited programmes of the respective colleges please visit the websites of the respective schools in the relevant College as follows: College of Humanities (<https://coh.ug.edu.gh>); College of Education (<https://coe.ug.edu.gh>); College of Health Sciences (<https://chs.ug.edu.gh>); and College of Basic and Applied Sciences (<https://cbas.ug.edu.gh>).

Masters Programmes

- A good first degree, preferably second class lower or better (or a Final Grade Point Average of at least 2.0), in a relevant field of study at the University of Ghana or any recognized/accredited University. Applicants with third class may be considered for admission based on work experience and/or other qualifications.

For more details in respect of **Admission requirements**, applicants are advised to contact the various Departments/Schools/Institutes/Centres for additional information on the various programmes.

- For purposes of assessing an applicant's eligibility, he/she may be required to take an entrance examination and/or interview at the Department/Institute/School/Centre.
- For some academic units, applicants may be admitted into the MA/MSc programme at the first instance. Students who obtain an average of B+ or better in the first semester examinations may be upgraded to the MPhil programme upon recommendation by the Head of Department in consultation with the Graduate Studies Committee of his/her Department.

PhD Programmes

Applicants may apply for a PhD programme with a Masters' degree or a very good first degree.

Applicants applying with Masters' Degree

- Applicants with relevant Masters' degree from the University of Ghana or any recognized/accredited University may apply for a PhD programme.

- *Applicants applying with first degree*

Applicants with very good first degree from the University of Ghana or any recognized/accredited University may apply for a PhD programme. Such applicants, when

admitted, shall be required to take first year courses of the Masters' (Level 600) programme of their departments. They shall be required to pass all examinations in the courses. On successful completion of the Level 600 courses and depending on their performance, they would then progress into the four-year Ph.D. programme which begins with Level 700 courses in first year of the PHD.

All PhD programmes in the University are now fee-paying and the durations are as follows:

- Full-Time - Four (4) years
- Part-Time - Six (6) years

HOW TO APPLY

University of Ghana application e-vouchers can be obtained by **Ghanaian applicants** for **GH¢220.00** at the following banks: **Zenith Bank, Universal Merchant Bank, Access Bank, Ecobank, Republic Bank, Agricultural Development Bank, Consolidated Bank Ghana,, GCB Bank, First Atlantic Bank and Fidelity Bank**. Applicants should follow carefully the instructions on the voucher when completing the online application form.

INTERNATIONAL APPLICANTS AND GHANAIS APPLYING FROM ABROAD

This category of applicants should use the following links to access the online application form for completion and submission:

1. <http://sgs.ug.edu.gh>
2. <http://admission.ug.edu.gh>

All applicants are expected to pay to the University, a non-refundable application processing fee of **US\$110.00**.

All foreign students should make their payments as follows:

- Account Name: University of Ghana Fees Collection (FOREX) – For payments in Ghana
- Account Name: University of Ghana Fees Collection (FOREIGN) – For payments outside Ghana
Account No.: 0161094409780403; Swift Code: ECOCGHAC

The third payment option is-

- The Secure online payment platform using Visa Card and MasterCard. The link is <https://www.ug.edu.gh/ugpay>

The pay-in-slips together with applicants' **certificates and transcripts** should be scanned and attached to the application form before submission. The transcript should be scanned into **one PDF or WORD** document and attached to the application.

Note that no application will be processed without proof- of - payment of the fee.

APPLICATION FEES

Cost of E-voucher

Ghanaians

GH¢220.00

International Applicants and Ghanaians applying from abroad

US\$ 110.00

Applicants who did not graduate from the University of Ghana must submit the following documents online (Scan and Attach):

- **Bachelors' Degree Certificate and Transcript (for those applying for Masters' Degree programmes)**
- **Bachelors' and Masters' Degree Certificates and Official Transcripts (for those applying for PhD programmes)**
- **Three referees' reports are required for all applicants (provide the details of the referees online)**
- **All PhD applicants should attach their Research Proposals to the application (Not more than Four pages)**
- **The transcript should be scanned into one PDF or WORD document and attached to the application.**
- **All applicants who graduated from the University of Ghana from 1996 to date should indicate their 'STUDENT IDENTITY NUMBERS' on their forms before submission.**
- **NOTE: Scan and upload a Gazette where name has changed or is different from that on certificates/transcripts**

NOTE THAT NO APPLICATION WILL BE PROCESSED WITHOUT THE CERTIFICATE/OFFICIAL TRANSCRIPT OR GAZETTE WHERE NAME HAS CHANGED. The originals will be required during interviews.

APPLICANTS MUST ENSURE THAT THEIR ON-LINE APPLICATIONS ARE CORRECTLY FILLED AND RECEIPT ACKNOWLEDGED ON SUBMISSION. ENSURE THAT CORRECT ADDRESSES AND TELEPHONE NUMBERS ARE PROVIDED. YOU MUST ALSO PRINT AND KEEP A COPY OF THE APPLICATION MATERIALS SUBMITTED ONLINE. APPLICANTS WOULD NEED IT DURING REGISTRATION IF ADMITTED.

KINDLY NOTE THE FOLLOWING DEADLINE AND ADHERE TO IT STRICTLY

THE DEADLINE FOR SUBMISSION OF ON-LINE APPLICATIONS FOR ALL PROGRAMMES UNDER THIS ARRANGEMENT IS FRIDAY, JUNE 28 , 2024.

This advertisement can be found under ‘Admission’ at the University of Ghana website:
www.ug.edu.gh

All further enquiries should be sent to the addresses
below:

The School Administrator
School of Graduate Studies
University of Ghana
Legon.
E-Mail: sgs@ug.edu.gh or sgsadmissions@ug.edu.gh

Also, for specific enquiries on the University of Ghana Business School programmes, kindly
call any of the following telephone numbers:

+233-0303966098, 0545462159, 0570231039, 0201492545.

REGISTRAR