

VACANCY FOR PROSPECTIVE NATIONAL SERVICE PERSONNEL 2023/2024 SERVICE YEAR

The Office of Students with Special Needs, University of Ghana is seeking to recruit National Service Personnel for the 2023/2024 academic year.

Successful candidates will assist in areas of Note-taking, Administrative support, and assisting Resource Personnel.

Candidates interested in applying for the position(s) should satisfy the following requirements:

1. Academic background – Social work, Education, Information Studies, Psychology, and Administration.
2. Ability to work in a challenging environment
3. Ability to manage and withstand pressure from work
4. Good communication (customer service)
5. Good behavior and moral

Applicants should submit hard copies of the under-listed document to the Office of Students with Special Needs.

1. Application Letter
2. Current transcript of Academic Record.
3. Current curriculum vitae
4. NSS Pin and Number

DEADLINE FOR SUBMISSION: Friday, 16th June 2023, at 5:00 pm.

Please note that the application deadline will be strictly observed.
Only short-listed applicants will be contacted.